**CELL PHONE/PERSONAL TECHNOLOGY* DEVICE POLICY**

*Personal Technology Device includes, but is not limited to: laptops, notebooks, iPads, Kindles, Nooks, etc.

**STUDENT NAME:**

- **All elementary/middle DAY students** may only have use of their cell phone and/or personal technology device during transportation to and from school. Once students arrive on campus, their phone and/or personal technology device should be turned off and placed in a book bag/backpack until dismissal time each day, at which time students may resume use of their cell phone and/or personal technology device.

- **All elementary DORM students** will have use of their cell phone and/or personal technology device for one (1) hour each evening, Sunday through Thursday, as scheduled by the Residential Staff. During the remaining hours of the day, the phone and/or personal technology device will remain connected to their personal charger and plugged into provided power strips located in the commons area of the student’s dorm. While in the commons area, phone and/or personal technology device safety is ensured by video monitoring 24 hours a day, 7 days per week. All elementary dorm students will receive their cell phone and/or personal technology device at dismissal time on Friday in the cafeteria.

- **All middle school DORM students** will have use of their cell phone and/or personal technology device from 3:15 p.m. until 8:45 p.m. Sunday through Thursday, except during study hall period. At 8:45 p.m. all cell phones and/or personal technology devices will be turned off and connected to personal chargers, which will be plugged into provided power strips located in the commons area of the student dorms until 3:15 p.m. the following day. While in the commons area, phone and/or personal technology device safety is ensured by video monitoring 24 hours a day, 7 days per week. All middle school dorm students will receive their cell phone and/or personal technology device at dismissal time on Friday in the cafeteria.

- **All high school DAY students (under 18)** will be able to have their cell phones with them at school each day and will be allowed to use their cell phones only during breakfast and lunch times. Any personal technology devices used during transportation to and from school must be turned off and placed in book bags/backpacks once the students arrive on campus until dismissal time each day. **All high school DORM students (under 18)** will be able to have their cellphones with them at school each day. Times of allowed use for cell phones are: in the mornings once the student is dressed and ready for school, during the times the student is in the cafeteria (breakfast and lunch), and after 3:15 p.m. until 10:45 p.m., except during the homework period. At 10:45 pm, the phone will remain connected to their personal charger and plugged into the power strips located in the commons area of the student’s dorm until the student retrieves it the following morning after 5:30 am. While in the common area, phone is ensured by video monitoring 24 hours a day, 7 days per week.

- **All high school DAY students (over 18)** will be able to have their cell phones with them at school each day and will be allowed to use their cell phones only during breakfast and lunch times. Any personal technology devices used during transportation to and from school must be turned off and placed in book bags/backpacks once the students arrive on campus until dismissal time each day. **All high school DORM students (over 18)** are allowed to use their cell phones in the mornings once they are dressed and ready for school, during the times they are in the cafeteria (breakfast and lunch), and after 3:15 p.m until 11 p.m. except during homework period. At 11 pm, the phone must be turned off and remain connected to their personal charger which can be kept in the student’s dorm room.

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If a student chooses to violate this agreement, the cell phone and/or personal technology device will be held by school administration for five (5) school days.

A third violation will result in the cell phone being held by school administration for the remainder of the school year.